

Dear Parents/Carers,



Arrival and Departure Guidelines–

To ensure we maintain the highest possible Health & Safety standards it is vital that all parents adhere to the following 10 requests: -

1. Please follow all signage displayed by the school and go to the designated lanes.
2. It is vital that everyone maintains social distancing when travelling to and from school and when waiting in line to drop and collect your children. On exit please do not loiter at the bottom of the alley as this leads to bottlenecks which puts others at risk.
3. The current one-way system will remain in place and must be strictly adhered to. Entrance via the church car park gate in Heanley Lane and exit via the alley down the side of the pub. I know it is inconvenient if you are parked on Heanley Lane but there are no exceptions. The CHURCH CAR PARK REMAINS CLOSED.
4. Children must not be allowed to travel to or from school on their own and must WALK AND WAIT IN LINE with their adult at all times (i.e. not with their friends or other families). Any non-school age siblings should stand with you and maintain social distancing from other children and adults at all times.
5. Parents may use adults from their support bubble (please see government guidance to see if this applies to you) or childcare bubble to drop off/collect a child. Please inform the school of any support bubbles by email to tongue.m@welearn365.com
6. Masks/face coverings to be worn at all times on school premises (which includes the Church car park) unless there is an exception on medical grounds. If you are medically exempt please email Malcolm to make him aware tongue.m@welearn365.com ***(this is not compulsory, but your assistance would be greatly appreciated to help us avoid any unnecessary questions being asked?)***
7. Staggered arrival and departure times are to continue although these have slightly altered, please refer to the table at the bottom of this email. Arrival times will be based on the youngest child and departure times will depend on the eldest child.
8. Please adhere to the arrival and departure times do not arrive late or early, as this will cause too many people to be waiting and increase potential risk of infection to allow for the previous time slot children to clear the line.
9. Once you have dropped your children at the gate to minimise possible contact with other parents and to keep the flow of children into school running smoothly please do not loiter by the fence watching your child cross the playground.
10. To reduce the temptation for children to mix with others please note NO DOGS will be allowed on to the Church car park

We thank you for your tremendous help and support so far and look forward to your continued assistance in keeping all those involved with the school and the local community safe.

Arrival and Pick Up Times

Year group	Arrival	Departure	Classroom	Staff
Rec	8.40am	3.15pm	Reception	Miss Hickman, Karen, Louise
Y1	8.40am	3.15pm	Year 1	Mr Orchard, Carmen
Y2	8.40am	3.15pm	Year 2	Miss Shortman, Dawn
Y3	8.40am	3.15pm	Year 3	Miss Smith, Mrs Avery, Lisa
Y4	8.55am	3.25pm	Year 4	Miss Fletcher, Dena, Louise
Y5	8.55am	3.25pm	Year 5	Miss Slattery, Sue, Wendy
Y6	8.55am	3.25pm	Year 6	Mr Wiggin, Jane

NOTE. If you have children in multiple year groups, please arrive at the EARLIER arrival slot and LATEST departure slot. All of your children will be dropped off and collected at this time. For example, a parent with children in Rec and Year 6, would drop both children off at 8.40am and collect them at 3.25pm. This arrangement is in place because the government have been very clear that no learning time should be lost due to staggered timetables.

When collecting children, please arrive at school at the time slot for their class and wait in the designated area on the church car park. Children will be brought out to you. It is imperative that parents follow the 2m distancing rule.

Many thanks for your continued magnificent support 😊

Glyn Morgans and the Hurley Primary School Team
Headteacher

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